



Member Background Check Request

As a member of the Michigan County Road Commission Self-Insurance Pool, you are eligible to request five (5) Background Checks per coverage year at no charge, including the optional Employment and/or Education Verification. After the initial five reports, additional Background Check Reports will be assessed a fee, with an additional charge for the optional Employment and/or Education Verification.

Please indicate if you are requesting Employment and/or Education Verification below and complete the appropriate form:

- Education Verification
- Employment Verification

Today's Date		
Applicant's Last Name	First Name	Middle Name
Applicant's Email Address		
Position Applied For	Proposed Salary	

Road Agency Name	
Contact Person for This Request	
Email Address	
Phone Number	
Manager's Signature	Date

Office Use Only

Approved by: _____

Number this year: _____

Date Received: _____

Date Assigned: _____

Date Report Sent: _____